



## 2018 -2019 Back to School Information

**Pertinent information for the start of the school year;** <http://stcps.org/policies-and-forms/>

This link includes information about safety protocols, uniforms, supply lists, summer reading, the September lunch menu, the school calendar, and after school programming.

### School Hours

**Pre-K, K1, and K2** 8:00AM – 3:00PM

**Grade 1 – 5** 7:45AM – 2:50PM

**Grade 6 – 8** 7:35PM – 2:50PM

\* **The first and third Friday of each month is 1:15PM dismissal.**

### RenWeb and FACTS Tuition and Incidental Accounts ([www.renweb.com](http://www.renweb.com))

RenWeb's ParentsWeb is a private and secure parents' portal that will allow parents to view academic information specific to their children, while protecting their children's information from others. You may view your child's grades, attendance, homework, other useful school information and all billing information.

RenWeb Home provides access to ParentsWeb from an iPod, iPhone or iPad with the conveniences of an App for an annual subscription of \$4.99 per household. To download the app, go to the Apple App Store or Google Play Store on your device.

**Classroom assignments will be available on RenWeb on Wednesday, August 15th.** To view, click on the student information tab. For more information and to create an account, please visit [www.stcps.org/renweb/](http://www.stcps.org/renweb/).

### Tuition and Incidental Accounts

All payments for the school year 2018-2019 will be processed through the FACTS Payment Plan. The charges are split into two categories: payment plan and incidental expenses.

- Payment plan charges are automatic payments for the tuition, re-enrollment, and field trips.
- Incidental expenses encompass charges such as tutoring, the music program, St. Col's Clubs, the milk program, the after school, before school, vacation programs and summer program.
- The Before School Program is a drop in program and can be paid in cash (\$5 per day) the day of attendance.
- The invoices for the incidental expenses will be available 10 days before the payment is due. Late payments may prevent your child from attending the programs for which you have enrolled him or her.
- The lunch program payments should be made directly to John Giragosian in cash or check (\$15 minimum) in advance or the day of. Lunch is \$5.00 per day. Students are not allowed to borrow lunch.



# SAINT COLUMBKILLE

PARTNERSHIP SCHOOL

## **Arrival / Dismissal**

**Grades 1-8:** Arrival and dismissal will occur at the back right door closest to Leicester Street. Arrival time for middle school students is at 7:35AM. Arrival time for grade 1 – 5 students is at 7:45AM. Dismissal time is at 2:50PM in the plaza area by the main back doors.

**Early Childhood:** Parents may walk their children into the classrooms using the back door **during the first week of school.** Starting on September 10<sup>th</sup>, parents will drop their children off at the back door or in the car line and students will walk to their classrooms assisted by teachers. The Early Childhood arrival time will be at 8:00AM and the dismissal time will be at 3:00PM.

If you have children who are dismissed at 2:50PM and 3:00PM, the older student may go to the younger students homeroom and pick their sibling up before exiting the building.

Students in Grade 1 - 8 who arrive after 7:50 am are considered tardy. Students in PK – K2 who arrive after 8:05 am are considered tardy. All students must report to the office when arriving late to school. For the safety of all of our children, we require all parents/guardians to call the main office should your child be absent. Please leave a message on the absentee line. For early dismissals, you must call the main office the morning of with your child's name and the time of dismissal.

## **Before School Program**

The before school program runs every morning beginning at 7AM in the dining hall. The fee is \$5 per student per day and is a drop in program. If you have children whose arrival time is different, the older child may walk the younger child to the dining hall at 7:45AM.

## **After School Program (Pre-K through Grade 4)**

The after school program will begin on Wednesday, September 5<sup>th</sup>. Please visit the school webpage to complete the application.

## **After School Clubs and Music Program**

A list of offerings and to sign up for all after school activities will be available on the school website on Wednesday, August 15<sup>th</sup>. These programs will begin on Monday, September 10<sup>th</sup>.

## **Milk Program**

If you would like your child to receive milk at lunch, please fill out the milk program form on the Back To School Link on the webpage by Friday, September 7<sup>th</sup>. The cost of milk for the year (Monday through Friday) is \$50 per child and will be deducted from your FACTS account.

## **Uniforms**

Uniforms may be purchased from Lands' End: [www.landsend.com](http://www.landsend.com). School Code: 900163296

Early Childhood Uniform Shirts and Grade 1-8 PE shirts are available in the main office for \$10 each. The uniform policy is on the webpage at [www.stcps.org/uniform-policy/](http://www.stcps.org/uniform-policy/).