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FACTS Grant & Aid

Tel: 866-441-4637

To log into the **FACTS Grant & Aid** application, visit: <https://online.factsmgt.com/aid>

FACTS Family Online (RenWeb)

Tel: 866-441-4637

To log into the **FACTS Financial account**, visit: <https://sc-ma.client.renweb.com/pw/>, click on Financial tab and Financial Home link

Saint Columbkille Partnership School is committed to providing a high-quality Catholic education. We do our best to make Catholic school education affordable to all who truly desire and value it for their children. We foster a trusting, community relationship between the school and the family, and generate funds so the school has a solid financial base to more effectively improve programs and services. With the help of Boston College, the Catholic Schools Foundation and generous private donors, the school raises substantial funds to help offset the cost to educate each child. Thus, every child is given a tuition subsidy. For families who qualify, need-based grants are available.

It is important that all families fulfill their financial obligations. It is the expectation that families make tuition and fee payments in a timely manner. Below are the tuition rates and additional fees that will be billed at the time of enrollment for the 2019-2020 school year.

GENERAL POLICIES AND GUIDELINES:

The following policies have been put in place to ensure the school's financial sustainability:

- Tuition payments begin July 1 and end in April each year.
- In order to be admitted to school in September, families must make two tuition payments, one in July and one in August (equivalent to 20% of annual tuition).
- Non-payment of any accounts (tuition, before and after school fees, and other fees) may result in the exclusion from school and/or other school programs.
- All financial obligations must be paid in full to ensure a student's registration for the following school year. Financial obligations for eighth graders must be met prior to graduation. Requests for processing of school records will not be honored until financial obligations are met.
- Should special circumstances occur that would inhibit a family from meeting financial obligations, a meeting must be scheduled with the Business Manager in a timely manner.
- Any alternative payment arrangement request must be made in writing, preferably by email to businessmanager@stcps.org.
- The annual registration fee of \$300 per child is non-refundable and must be paid through the FACTS Financial Account.



TUITION RATES AND OTHER PROGRAM FEES:

Program	Grades	Tuition Rate for 2019-2020		
Early Education Program	PreK 2.9 (age 2 years 9 months by September 1) PreK (age 3 by September 1)	\$9,900		
	K1 (age 4 by September 1)	\$9,900		
K2 through Grade 8*	One student	\$7,900		
	Additional Students *To receive the additional student discount, the students must live at the same address, be immediate relatives and be in K2 to Grade 8	\$7,500		
Additional Fees 2019-2020	Fees	Early Education Program	K2 to Grade 5	Loyola Academy Grade 6 to 8
	Registration and Supply Fee (billed at time of enrollment in school)	\$300	\$300	\$300
	Field Trip Fee (billed at time of enrollment in school)	\$40	\$40	\$50
	8th Grade Graduation Fee (billed at time of enrollment in school)			\$100
	Loyola Academy Overnight Trips (Billed each month July to April)			\$500
	Technology Fee (incoming 6th and new 7th and 8th graders) (includes Chrome book rental fee due in July)			\$150
Enrollment Based Fees 2019-2020* *Financial aid is available for all programming. Please contact the business office (businessmanger@stcps.org) for an application.	Program	Fees		
	Saint Col's Club Program	Grades 1 to 3: \$40 per club Grades 4 to 8: \$210 per year (unlimited clubs)		
	Suzuki Violin	Grades K1 to 3: \$700 per year		
	Band	Grades 4 to 8: \$700 per year		
	Piano	Grades 2 to 8: \$700 per year		
	Dance	Grades 1 to 8: \$400 per year		
	Recorder/Ukelele	Grades K2, 1, 2: \$300 per year		
	Lunch Program	\$5 per day, payable to John Giragosian		
	Milk Program	\$50 per year		
	Before-School Program	\$5 per day		
	After-School Program per student	Yearly fee, 10 monthly payments Sept to June \$1920- 2 days \$2304- 3 days \$3840- 4 days \$4800- 5 days		
	5 th Grade After School	Available based on interest, \$10 per hour		
	February and April 2020 Vacations	\$70 per day (minimum 2-day enrollment)		
	Summer Program 2019	\$300 Non-Saint Columbkille students \$285 Saint Columbkille students		
Summer STEM Academy 2019	\$300 per student			
Tutoring Program	\$35 per hour			

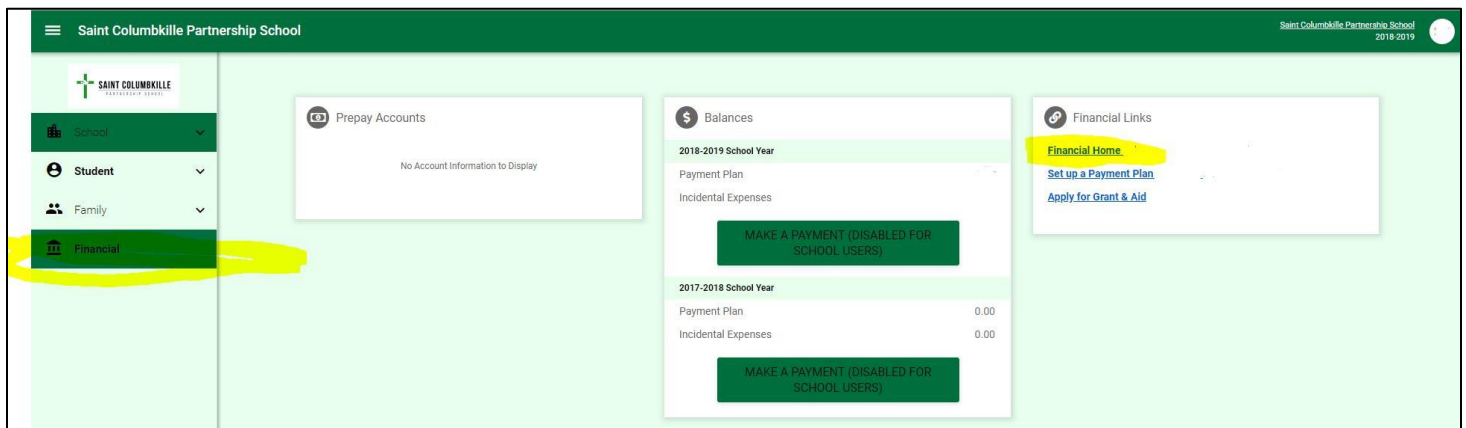
TUITION AND OTHER FEE PAYMENTS:

Saint Columbkille Partnership School partners with FACTS Management Company for tuition and fee processing management and FACTS Grant & Aid for managing the financial aid program. Families have two accounts created in the FACTS Financial system: one for processing automatic payments such as tuition, registration fees and field trip fees, and a second for processing incidental expenses which can be set up as automatic payments (default is online manual payments) for programs such as after school, fee-based music lessons, Saint Col's Clubs, tutoring, etc. Any financial aid will be allocated through the FACTS Grant & Aid system and posted on the FACTS Financial account based on the policies outlined in this document.

FACTS Management Company serves over 4,000 schools nationwide with tuition management for private and faith-based schools. This is not a loan program, so no debt is incurred and no credit check is conducted. All tuition, after school programs and other fees will be made through the FACTS Financial account. Payments are made through bank-to-bank transfer of funds (ACH payments) from an authorized checking or savings account; MasterCard, American Express and Discover credit cards are also accepted, but will incur a 2.85% processing fee per payment. Visa credit cards are not accepted.

To access the FACTS Financial Account:

1. Go to www.factsmgt.com.
2. Select **Parent Log In** from the menu bar and **FACTS Family Online (ParentsWeb)** from the drop-down menu.
3. Enter **SC-MA** into the District Code field.
4. Type in your username and password. If you have forgotten your username or password, please click on the link provided
5. Once logged in click on the **Financial** tab and **Financial Home** link.



Current Students

Once an application for re-enrollment is submitted through the FACTS Family Online (ParentsWeb) account, families will be re-enrolled in the payment plan. The registration fee of \$300 will be processed on February 25, 2019 and for any students re-enrolled after the re-enrollment deadline of February 15, the registration fee will be processed within 15 days of submitting the re-enrollment application. FACTS Management will send out notices of the payment due dates. Should you need changes to the payment plan, please email businessmanager@stcps.org. To request a graduated payment for the registration fee, please fill out the form here: <https://goo.gl/forms/IDAxaaGmCCNRe8bx2>

New Students

Once the enrollment packet is submitted through FACTS Family Online (ParentsWeb) account, the FACTS tuition payment plan will be selected and the registration fee of \$300 per student will be processed immediately. The FACTS Payment Plan will be set up within 3 weeks of the packet submission.

FACTS PAYMENT PLAN OPTIONS FOR TUITION:

For each of the following payment plan options there is a yearly processing fee billed by FACTS Management, which will be charged two weeks after the activation of the plan.

1. **One payment** through the FACTS payment plan made on July 5th or July 20th. A \$100 paid in full discount will be applied before your payment is processed if you select this option. (Processing fee of \$10 applies.)
2. **Ten monthly payments** through the FACTS payment plan paid on the 5th or the 20th of each month starting in July and ending in April. (Processing fee of \$44 applies.)
3. **Two equal payments** paid in July and December. (Processing fee of \$20 applies.)
4. **Weekly payments on Mondays** starting in July and ending in April. (Processing fee of \$44 applies.)
5. **Bi-weekly payments on Mondays**, starting in July and ending in April. (Processing fee of \$44 applies.)

RETURNED PAYMENTS:

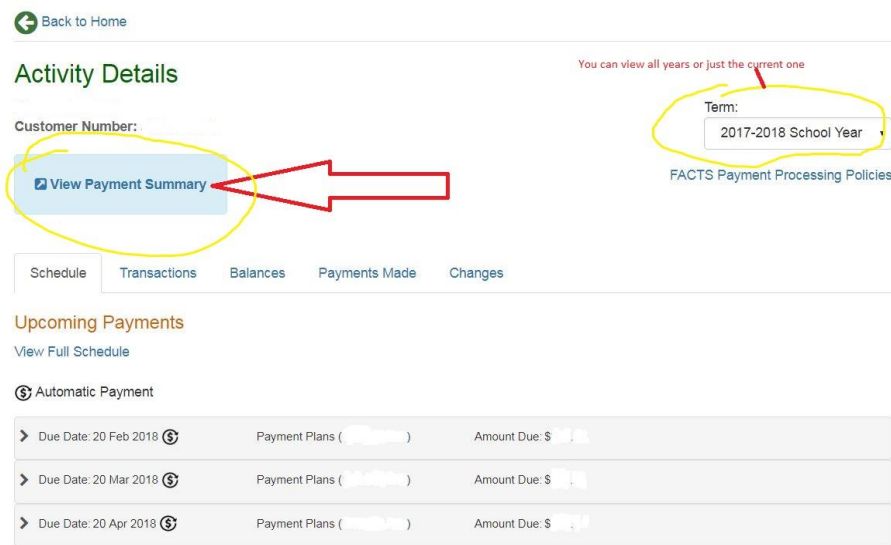
1. If your payment is returned by your bank because of insufficient funds, FACTS Management will attempt to take your payment up to two more times on the next available payment dates. You will be charged a Not Sufficient Funds (NSF) fee of \$30 per returned payment. FACTS will notify you when the returned payment will reattempt. The fee will be added to your account. *(For example, a July 5th returned payment will reattempt on July 20th and will incur a \$30 returned payment fee, and if returned again will reattempt August 5th resulting in two returned payments fees of \$30 – July & August)*
2. For those on Weekly or Bi-weekly Payment Plans, if your payment through FACTS is returned, FACTS will not reattempt your payment. They will charge the \$30 fee, but your payment will be immediately due by paying online or by phone through FACTS.
3. There is a \$30 charge for returned checks made out to Saint Columbkille Partnership School. Families will be required to replace the check with a money order to be paid within three days of notice.

CHANGES TO THE FACTS PAYMENT PLAN:

1. If a family requires changes to the payment dates established in the FACTS Payment Plan, bank or credit card information, please contact the Business Office. Please allow at least 10 business days for the changes to be made before any due dates.
2. Changes to your FACTS Payment Plan cannot be made by phone. Families must fill out a **FACTS payment plan change form** available in the Business Office or email businessmanager@stcps.org with your request.

TAX STATEMENTS AND FEDERAL TAX ID:

The receipt for the payments can be accessed on your FACTS Payment plan by going to the "PAYMENTS" tab and clicking on "VIEW PRINTABLE PAYMENT SUMMARY". All of the information needed will be on this statement. Should you require a letter to accompany the statement, please email afterschool@stcps.org or businessmanager@stcps.org.



Back to Home

Activity Details

You can view all years or just the current one

Customer Number:

Term: 2017-2018 School Year

FACTS Payment Processing Policies

View Payment Summary

Schedule Transactions Balances Payments Made Changes

Upcoming Payments

View Full Schedule

Automatic Payment

Due Date: 20 Feb 2018	Payment Plans ()	Amount Due: \$
Due Date: 20 Mar 2018	Payment Plans ()	Amount Due: \$
Due Date: 20 Apr 2018	Payment Plans ()	Amount Due: \$

ENROLLING AND WITHDRAWING AFTER THE START OF THE SCHOOL YEAR:

The tuition for Saint Columbkille Partnership School is calculated based on 180 days of school and 12 holidays/ professional development days. For enrollment after the start of school in September, the tuition will be pro-rated based on the number of days remaining in the school year. When withdrawing from the school, the tuition responsibility will be calculated based on the number of days the student attended, including absences and any holidays/professional days in that time period. The days of school by month will be available in July on the school calendar.

1. Families are responsible for contacting the Business Office to cancel the FACTS Payment Plan. If there is tuition due or any outstanding debt from the before or after school programs, fundraising or other fees, the school will keep the agreement open to collect all debt for all accounts until the obligation is met.
2. Families who choose to withdraw their child should fill out an online withdrawal form available online at <http://stcps.org/tuition-fees/> or by using the direct link <http://goo.gl/forms/jgs2EtwNPh>.
3. All accounts must be current before student withdrawals will be processed, which means school records cannot be sent until all debts are paid.

4. Grants are not considered tuition payments and will not be refunded in event of withdrawal or transferred to another Catholic school in the event of a move.

DELINQUENT PAYMENTS:

Our policies are not meant to be punitive; in fairness to all families and our mission to educate, we expect our families to maintain current tuition accounts. Saint Columbkille Partnership School has a history of working in good faith with families in need, but families must communicate with the Business Office, commit to a payment plan that is acceptable to all parties, and fulfill the terms of the approved payment plan.

The following consequences will be imposed should your financial account become one month or more in arrears:

Any payment 30 days or greater in arrears

- Student may be removed or restricted from all extracurricular activities, including, but not limited to: the before and after school programs, class trips, sports and clubs until financial obligations are made current.

Any payment 60 days or greater in arrears

- Attendance may be interrupted and the parent will be required to keep the student at home until all financial obligations are made current.

Payment delinquencies as of May 20st and through June 30th (regardless of the number of days delinquent)

- Report cards will not be processed. Eighth grade students will not be allowed to participate in graduation ceremonies or receive their diploma.
- Students may be removed from the registration list, if registered for the next year, and will be replaced by a student on the waiting list.

CHILD CARE VOUCHERS:

Saint Columbkille Partnership School accepts Department of Education Child Care Vouchers for Pre-K, K1 and K2, after school, vacation and summer programs. Once you are accepted at Saint Columbkille, please contact the Business Office to arrange for the voucher to be transferred here. A full voucher may be used during the summer program only for a **“kindergarten child defined as a child who is five years old or who will attend first grade the following year in a public or private school.”** Vouchers for students under 5 years old are not accepted by Saint Columbkille Partnership School and we encourage families to find alternate care during the summer months.

TUTORING:

Individual tutoring is offered to students who are deemed to need one-on-one assistance. Tutoring fees will be processed through the FACTS Payment Plan on a monthly basis at the end of the month. Please review the invoice on the FACTS Financial account and not just the email reminders FACTS sends out. The tutoring fee is \$35 per class. There may be financial assistance available based on need. Please ask the business office staff for an application.

TECHNOLOGY FEE:

Technology is a useful tool for learning. We believe that if used in measured, monitored ways, it will advance learning and help prepare a student for high school. It is important that families and the school coordinate their efforts to help our children understand and utilize technology responsibly.

Students in Loyola Academy are issued **Chrome books** that are transported back and forth from school each day. Each student will be responsible for his or her own computer. Having **Chrome books** that are issued by the school enables the school to monitor usage. Accounts have been created through **Google for Education** for students that have email accounts associated with them and storage space for documents that they will create. Spanish, science, grammar, and social studies books are online.

The rental fee for a Chrome book is \$150 per year. On the first day of school, your child will be given the Chrome Book Policy. You will need to review this with your child, sign the policy, and return to the homeroom teacher before your child will be able to take the chrome book home.

Should you have any questions, please email aogrady@stcps.org.

FIELD TRIPS AND LOYOLA ACADEMY TRIPS:

Saint Columbkille believes in the importance of exploratory learning. Students in pre-kindergarten through grade 5 will go on two field trips and students in grades 6 to 8 will go on three field trips each school year. The yearly fees for field trips will be \$40 for grades Pre-K to 5, \$50 for grades 6 to 8.

The Loyola Academy students have an opportunity to go on overnight class trips near the end of each school year to reinforce what they have learned, and to build community and social competency. The cost of these trips will be \$500. The fees will be posted on the FACTS Payment Plan account in July as part of the monthly payment plan. Families will have 10 months to pay for the cost of the trip.

There are grants available for students with demonstrated financial need. For an application for financial aid, please email the business office at businessmanager@stcps.org.

5TH GRADE AFTER SCHOOL PROGRAM:

(Monday – Friday, 3 – 5 p.m.)

For school year 2019-2020, we will offer an after school program for grade 5 students. The price is \$10 per hour. Enrollment can be from Monday to Thursday; there is no program on Fridays.

The signup will be available on the website: <https://stcps.org/cols-clubs/>

BEFORE SCHOOL PROGRAM:

(Monday – Friday, 7 – 7:45 a.m.)

This is a drop-in program from Monday through Friday for students in Pre-K to grade 4. No prior registration is needed. The price is \$5 per day per child and is due on the day of attendance. The payments made will be recorded on your FACTS Financial Account at the end of the month.

AFTER SCHOOL PROGRAM:

(Monday – Friday, 3 – 5:30 p.m., Professional Development Fridays 1:15 - 5:30 p.m.)

Prior registration in the program for students in Pre-K to grade 4 is required. Enrollment changes can be made with a month's notice. Program policies are sent out at the time of enrollment and will be available on the website. Emergency drop-in rate is \$35 per day.

Payments must be made on a monthly basis through the FACTS Financial Account. If you have any questions for the after school program, email afterschool@stcps.org.

Here are the enrollment options and cost of the After School Program:

	Enrollment Options per child	Yearly rate	Monthly Payments September to June
2019-2020	2 Days	\$1920	\$192
	3 Days	\$2304	\$230.40
	4 Days	\$3840	\$384
	5 Days	\$4800	\$480
	Late pick up fee	\$1 per minute	
	Emergency drop in fee	\$35 per day	

The signup will be available on the website: <http://stcps.org/after-school-program/>

AFTER SCHOOL LATE PICK-UP FEES:

If the child is not picked up by 5:30 p.m., there will be a late fee. The late fee charge is \$1 per minute per child. This fee will be added to the FACTS Financial Account. Failure to pay this fee will be viewed in the same manner as failure to pay the tuition fees and may result in suspension or termination from the program.

SUMMER PROGRAM FOR GRADES 5-7:

A STEM Academy (Science, Technology, Engineering and Math) is offered during the summer to students entering grades 5, 6, 7. Students will deepen their understanding of STEM concepts through a hands-on lab, fieldwork, and engagement in the engineering design process. This program is offered to students at Saint Columbkille Partnership School as well as other schools. More information is available on <http://stcps.org/summer-programming/>

STEM Academy 2019-2020 Jul 2019-Aug 2020	Weekly Student Rate
	\$300

SUMMER PROGRAM PRE-KINDERGARTEN TO GRADE 4:

A program for students in pre-kindergarten to grade 4 is offered during the summer months. The cost for the program per student is below. There is limited financial aid available; email summer@stcps.org for an application. There is a \$75 registration fee per student, which is due at the time of the enrollment in the

program. It will be billed through the FACTS Financial Account as an incidental expense. New families to Saint Columbkille Partnership School will have accounts created in FACTS Family Online (RenWeb) system to be able to submit the payments for the program. More information is available on <http://stcps.org/summer-programming/>

Non-Saint Columbkille Weekly Rate per Student	Saint Columbkille Weekly Rate per Student
Registration fee per student \$75	
\$300	\$285

VACATION PROGRAMS 2020:

Programs for students in pre-kindergarten to grade 4 are offered during the vacation week in February 2020 and April 2020. The program will only run from Tuesday to Friday from 8 a.m. to 5:30 p.m. The cost for the program is per child and there is no financial aid for these programs. Same payment and attendance policies apply as for the after school program. Families with childcare vouchers can use the program, but must submit the application. The application will be available at <https://stcps.org/vacation-program/>.

Enrollment options	Per-child rate
2 Days	\$140
3 Days	\$210
4 Days	\$280

SAINT COL'S CLUBS:

At Saint Columbkille Partnership School, we strive to form the whole child: spiritually, intellectually, socially, emotionally and physically. Saint Col's Clubs are co-curricular activities that meet after the academic day ends. These clubs give students diverse avenues to express themselves and to develop their strengths, while at the same time giving them a chance to demonstrate the values we instill and practice during the school day. Saint Col's Clubs give students the opportunity to try new things, make friends and bond with teachers in a non-academic setting. They learn to express themselves in a healthy fashion.

The schedule for clubs is posted on the school website and changes periodically during the year. The participation fees for the program will be processed through the FACTS Financial Account at the time of enrollment in the program.

Students can participate in sports that will be announced during the school year. In the past, we have had rock climbing, skiing, archery, rowing, soccer, and basketball, and we anticipate adding more to the list. If there is a cost associated with a sport, the fees will be announced at the time of signup.

Saint Col's Clubs	Fees
Grades 1 to 3	\$40 per individual club
Grades 4 to 8	\$210 per year, unlimited clubs

Please visit our website for more information: <http://stcps.org/cols-clubs/>

MUSIC AND DANCE CLASSES:

Saint Columbkille Partnership School offers group classes in Piano, Band, Suzuki Violin, Recorder and Dance. The schedule for these activities will be posted on the website. All of the fees will be billed through the FACTS Payment Plan either in one payment or 10 monthly payments from September to May depending on the program and parent preference.

Program	Fees
Band Program (grades 4-8)	\$700 per year
Piano Program (grades 5-8)	\$700 per year
Suzuki Violin (grades K1-3)	\$700 per year
Recorder/Ukelele (grades K2, 1, 2)	\$300 per year
Dance Program (grades 1-3)	\$400 per year

Please visit our website to sign up and for additional program information: <http://stcps.org/music/>

HOT LUNCH PROGRAM:

Saint Columbkille Partnership School has contracted with Bon Appetit to provide hot lunch daily, as well as a ham or turkey sandwich. Salad bar and fresh fruit are included with lunch. Bon Appetit has 30 years of food service and cafeteria experience. Our goal is to provide healthy and appetizing lunches for the children.

Lunch is \$5 per day. We recommend that you submit the payment on a weekly basis or monthly basis. **The checks for the lunch program should be made out to John Giragosian.** Saint Columbkille Partnership School does not participate in the Free and Reduced lunch program through the USDA. More information is available on our website at <http://stcps.org/parents/hot-lunch-program/>

MILK PROGRAM:

Milk is provided for students on an annual basis at a significant discount. The \$50 per child Milk Program fee is due in September. The fee will be processed through the FACTS Billing Account. To sign up for the program, please visit our website on <http://stcps.org/parents/hot-lunch-program/>

FINANCIAL AID (NEED-BASED GRANT PROGRAM):

Saint Columbkille Partnership School is committed to providing grants to qualified families, particularly in grades K2-8 based on the income evaluation provided by the FACTS Grant & Aid application. Limited grants are available to families in Pre-K and K1. Our hope is that by providing these grants, our school can make Catholic education affordable for all families who desire it. The Saint Columbkille Partnership School's financial aid program is funded by private donors and by the Catholic Schools Foundation.

FINANCIAL AID WORKSHOPS:

The Business Office will be hosting Financial Aid Workshops on a monthly basis from February to May in group sessions limited to three applicants per hour, as well as individual sessions by appointment. We encourage applicants to make appointments for the workshop to allow us to best serve and guide the family in completing the process. There will be an online sign up posted on the Financial Aid webpage at <http://stcps.org/financial-aid/> or families can email businessmanager@stcps.org to request an individual appointment.

WHO IS ELIGIBLE?

All families are encouraged to apply. Families of students in K2 (age 5) through Grade 8 are eligible for financial aid. There is limited need-based funding available for PreK and K1 students. There is a \$35 processing fee for the financial aid application. The financial aid process is confidential and aid is allocated based on financial need determined by the calculations on the FACTS Grant & Aid application, an objective and independent third party.

We allocate aid based on calculated need: income minus expenses, as well as other information the family may provide in support of the aid application. We also take into consideration the school's policies and the resources available for both re-enrolling and new students. Financial aid will not be awarded to families unless all accounts are in good standing. In order to maintain need-based financial aid, families must make tuition payments on time and reapply for financial aid within the FACTS Grant & Aid system each year.

Volunteer Commitment

It is expected that families who receive grants be involved in school as much as possible and support the fundraising opportunities available. Going forward, as a condition of maintaining your grant award, there is a requirement to participate in fundraising and volunteering activities. Your participation is an important part of the school's ability to maintain the programs, community events offered and the financial aid program.

GRANT DEADLINES AND AWARD NOTIFICATIONS:

NEW STUDENTS:

All new students already accepted should apply and complete the FACTS Grant & Aid application as soon as they have finalized their enrollment: submitted the enrollment packet, all documents required, and paid the registration fee. The applicant for financial assistance must claim the child on the federal tax return for the prior year in order for aid to be allocated.

The recommended deadline to fill out the financial aid application through FACTS Grant & Aid is March 15. Please submit your 2018 federal tax return by March 15. FACTS Grant & Aid requires at least 2 weeks to verify the information provided in the tax return.

Need-based financial aid grants will be applied to the student's accounts within 1 month of the FACTS Grant and Aid application being verified by FACTS. If an application is completed and verified by April 1, families can expect to receive the financial aid notification by April 30. Allocations will occur on a monthly basis after April 1 until funds are completely allocated.

CURRENT STUDENTS:

All current students who received financial aid for school year 2018-2019 must submit the FACTS Grant and Aid application as soon as possible after they receive their 2018 W2's or at the latest by March 15.

In order for an application to be verified by FACTS Management the 2018 federal tax return, 2018 W2's and proof of non-taxable income are required. FACTS Grant & Aid requires at least 2 weeks to verify the information provided in the tax return. Once the application is verified, the financial aid notification and updates to the FACTS Financial Account will be sent within 1 month. Allocations will occur on a monthly basis after April 1 until funds are completely allocated. Grant notifications will be posted on the FACTS Grant & Aid and Financial Account and emails will be sent by FACTS Management informing the responsible party of the change to the payment plan.

UPDATES TO FINANCIAL AID:

Families who experience an unexpected financial crisis during the course of the school year must notify the Business Office to work out a temporary solution. If an application for financial aid has not already been submitted, families will need to complete one.

Financial aid will be lost if any of the following occur:

- Withdrawal from the school
- Not active in the FACTS Financial Account
- Accounts are not current, including, but not limited to tuition, after school and other fees

Further, the school reserves the right to audit applications for the need-based financial aid program by requesting a tax transcript for the prior year from the IRS. Information on the tax transcript can be found [here](#).

HOW TO APPLY FOR FINANCIAL AID:

IMPORTANT NOTE: Children for whom a FACTS Grant and Aid application is submitted must be listed as dependents on the current year's federal tax return of the applicant.

E.g. On Mr. Parent's FACTS Grant & Aid application, he listed that a grant is requested for Susan, grade 5, and Jonathan, grade 1. Both Susan and Jonathan must be listed as dependents on Mr. Parent's prior year's federal income tax return.

- Submit the FACTS Grant & Aid application online at <https://online.factsmgmt.com/aid>. Worksheets to aid in gathering the necessary information can be requested from the Business Office. Please call 617-254-3110 ext. 104 or email businessmanager@stcps.org.
- Submit only your prior calendar year Federal tax return (1040 tax form and all schedules used in tax preparation must be included) and prior calendar year W2s by fax (1-866-315-9264) to FACTS Grant & Aid if you are applying online. (e.g. 2018-2019 school year, tax return for 2017 calendar year). If you do not file taxes, a family must provide proof of income via Social Security, Dept. of Transitional Assistance, bank statements, etc. There is a processing fee of \$35 for the FACTS Grant & Aid application.
- If there are extenuating circumstances that prevent you from submitting the required forms on your Grant & Aid application, you are encouraged to write a letter of explanation to the Business Office.

FAMILY SERVICE PROGRAM:

Saint Columbkille Partnership School believes that family involvement enhances the educational experience. Parents and guardians are urged to volunteer and participate in fundraising activities, which is required as part of maintaining financial aid. Opportunities to volunteer include: chaperoning field trips, monitoring lunch and recess, and helping out at special events. Families who complete 25 volunteer hours will be credited \$300 towards tuition payment for the following school year. In order to document the hours of service, volunteers must sign in and out at the school office. Please visit the website for additional information <https://stcps.org/parents/family-engagement/>.

FUNDRAISING COMMITMENT (BC RACE TO EDUCATE):

The investment per student at Saint Columbkille Partnership School is more than what is charged for tuition. We rely on the generosity of others to help keep tuition affordable. As a community, we have the expectation that all families will participate in and support the fundraising opportunities sponsored by the school.

Our largest annual fundraiser, the **BC Race to Educate**, will be in the spring of each year. Our hopes and expectations are that we have 100 percent of our families and staff members participate in fundraising. The goal is \$200,000. All proceeds directly benefit our school to help bridge our tuition gap. Follow this link to read more and register: <https://stcps.org/bc-race-to-educate/>.